

## Licensed Vocational Nurse Job Description

**Job Summary:**

Primary function is to administer skilled nursing care, under the supervision of a registered nurse, for clients of all ages in their place of residence, coordinate care with the interdisciplinary team, patient/family, and referring agency.

**Job Classification:** Clinical

**Lines of Authority:** Reports to the Director of Nursing

**Job Qualifications:**

Education: Graduate of an accredited school of vocational nursing

Licensure: Current state license as a Licensed Vocational Nurse, current state Driver's License

Experience: Two years' experience as a Licensed Vocational Nurse in a clinical care setting, hospice, or home health preferred.

Skills: Nursing skills as defined as generally accepted standards of practice. Good interpersonal skills. Proof of Hepatitis acceptance or declination.

Transportation: Reliable transportation. Valid and current auto liability insurance.

**Environmental and Working Conditions:**

Works in patient's home in various conditions, possible exposure to blood and body fluids and infectious diseases; ability to work flexible schedule, ability to travel locally; some exposure to unpleasant weather, PRN emergency call

**Physical and Mental Effort:**

Prolonged standing and walking required. Ability to move up to 50 lbs. and move patients. Requires working under some stressful conditions to meet deadlines, to identify patient needs, to make quick decisions and resource acquisition; meet patient/family psychosocial needs. Requires hand-eye coordination and manual dexterity. Ability to utilize durable medical equipment in the home.

**Essential Functions:**

Under the direction of the RN, supplements the nursing care needs of the patient as provided by the RN and as specified in the POC.
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Assist the RN in carrying out the plan of care.
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Assist the patient in learning appropriate self-care techniques.
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Complete appropriate clinical and progress notes, documenting outcomes of interventions.
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Provide services in accordance with organizational policies and procedures and regulations that define scope of practice.
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Assist the RN and/or physician in performing specialized duties related to end-of-life care.
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Prepare equipment and materials for treatment adhering to aseptic technique as required.
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Assess patient/family response to care, ensuring communication of information to appropriate team members.
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Promote Agency philosophy and administrative policies to ensure quality of care.
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**Statement of Understanding:** I have read the above job description and essential functions. I understand and agree to carry out these responsibilities as assigned. I understand and acknowledge that nothing contained in this job description may be construed as limiting the employer's right to discipline or terminate my employment at any time for failure to perform satisfactorily.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Employer Signature: \_\_\_\_\_ Date: \_\_\_\_\_